INDIAN RUBBER MANUFACTURERS RESEARCH ASSOCIATION (IRMRA)

(Affiliated to DPIIT, Ministry of Commerce & Industry, Govt. of India) (ISO 9001:2015 Certified & NBQP Registered Training Institution)

Third Party RTI Audit Summary Report of
Indian Institute of Information Technology (IIIT), Vadodara

As per the direction of Central Information Commissioner (CIC) and DoPT OM No 1/6/2011-IR dated 15.04.2013 and OM No. 1/34/2013-IR dated 30.06.2016, each Public Authority should get its proactive disclosure package audited by a third party every year from the respective training Institutes under each Public Authority and submit to the Central Information Commission.

Indian Rubber Manufacturers Research Association conducted Third-Party Audit of the Proactive Disclosure of Indian Institute of Information Technology (IIIT), Vadodara under the RTI Act, 2005 from 18 & 22 May, 2024 in accordance with Guidelines on suo motu disclosure under Section 4 of the RTI Act issued by Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. The audit was conducted in accordance with the standard operating procedure for the Third-party audit on suo motu disclosures (As per Para 4.4 & 4.5 of DOPT's OM No. /6/2011-IR dated 15.04.2013 & Para 6 of DOPT's OM No. 1/34/2013-IR dated 30.06.2016).

The audit was aimed to assess adherence to Guidelines on suo motu disclosure under Section 4 of the RTI and the implementation of and compliance with its control system. Specifically, the audit assessed Indian Institute of Information Technology (IIIT), Vadodara Self appraisal report for Year (2022-23) and its website https://iiitvadodara.ac.in/ in order to ensure these are well understood and Guidelines for Central Government Ministries / Departments are followed on:

a) Suo motu disclosure of more items under Section 4.
b) Guidelines for digital publication of proactive disclosure under Section
c) Detailing of Section 4(1)(b)(iii), 4(1)(b)(iv), 4(1)(b)(xi) and 4(1)(b)(xiv)
d) Compliance mechanism for suo motu disclosure (proactive disclosure) under the RTI Act, 2005

Third-Party Audit focused on the following Parameters:
  i. Organisation and Functions
  ii. Budget and Programme
  iii. Publicity and Public Interface
  iv. E-Governance
  v. Information as may be Prescribed
  vi. Information disclosed on own initiative

Key Findings and High Priority Recommendations

We appreciate the sincere efforts of Indian Institute of Information Technology (IIIT), Vadodara as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like;

1. Information on various sub-paras of Section 4(b) placed under RTI Act seems has not been given adequate prominence.
2. Information related to Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt must be disclosed. Information related to Channel of supervision and accountability must be disclosed.
3. Information related to Boards, Councils, Committees and other Bodies constituted as part of the Public Authority must be disclosed
4. Details of work allocation and job description of each functionary / post should be uploaded.

5. Programmes to advance understanding of RTI Act –to be conducted on regular intervals.
6. Details of monthly remuneration and compensation received by each employee of the organisation should be prepared and uploaded on the public domain. This information should also be updated periodically at least once in six months.
7. Manual/Handbook to be made available in Vernacular/ Local Language [F No. 1/6/2011-IR dt. 15.4.2013]
8. Information Manual and Hand Book on RTI etc. to meet the information needs of the citizens may also be prepared in Hindi, English and regional language and displayed under RTI link. Such Manual / Handbooks may also be updated periodically.
9. Some information regarding RTI applications and appeals received and their responses are presently available in the Public Authority website. However, complete information in this regard including applications / appeals and the responses / replies (excluding personal information) should be available in a consolidated form on the Public Authority website. This information should also be updated on a regular basis.
10. More detailed information on Citizen's Charter, Result Framework Document (RFD), Six monthly reports on the, Performance against the benchmarks set in the Citizen's Charter is to be uploaded on website.
11. Guidelines for Indian Government Websites (version 2.0) An Integral Part of Central Secretariat Manual of Office Procedure, February 2018: Second Edition must be followed. STQC certification is to be obtained and displayed on website.
12. Sub-clauses which have been met partially met / not met, may be looked into for compliance at the earliest. A re-look may be given to the clauses which have been marked as not applicable.
13. Every information displayed in the website should indicate the last date of updation prominently in a DD/MM/YY format.
14. In order to facilitate citizens' requirement, all information which are to be disclosed suo motu should be either available under RTI heading or should be accessible through a link under RTI heading. The information available in the public domain should be periodically updated. It is also suggested that the website should have an effective search engine to facilitate the common citizen to access information with ease. The ultimate objective should be to make the website user friendly.

IRMRA would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Metrix.

Date: 22 May, 2024

Dr. Kasilingam Rajkumar
(Director)

Self appraisal report for Year (2023-24)

Auditor Agency: T V Sethumadhavan(Indian Rubber Manufacturers Research Assocation)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Information Technology (IIIT), Vadodara

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://iiitvado dara.ac.in/ass	Fully Met	1.28	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ets/files/T_P_A2.pdf			Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://iiitvadodara.ac.in/ass	Fully Met	1.54	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ets/files/T_P_ A2.pdf			Authority is correct. Category "Fully Met"
1.2.4	Exercised	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2.5	Work allocation	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://iiitvado	Fully Met	1.54	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dara.ac.in/ass ets/files/T_P_ A2.pdf			the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5	**Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Partially Met	1.92	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.2	Composition	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.48	URLs cited by the Public Authority is correct. Category "Partially Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.48	URLs cited by the Public Authority is correct. Category "Partially Met"
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0	empty	Not Met	0	Category Not Met
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Not Met	0	Category Not Met
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	1.93	URLs cited by the Public Authority is correct. Category "Partially

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Met"
1.10	**Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]**							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	**No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))**							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Met	3.85	0	empty	Fully Met	3.85	Annexure XXII (Pg No 161) h ttps://iiitvadod ara.ac.in/asse ts/files/T_P_A 2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Met	3.85	0	empty	Fully Met	3.85	Annexure XXII (Pg No 161) h ttps://iiitvadod ara.ac.in/asse ts/files/T_P_A

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Not Met	0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	7.69	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**100**	**90**		**100**	**85**	
2	**Budget and Programme**							
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	10.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Not Applicable	0	0	empty	Fully Met	10.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://iiitvadodara.ac.in/ass	Fully Met	10.00	https://iiitvadodara.ac.in/ass

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ets/files/T_P_A2.pdf			ets/files/T_P_A2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Fully Met	10.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Fully Met	10.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Fully Met	16.67	16.67	https://iiitvadodara.ac.in/assets/files/T_P_	Fully Met	16.67	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					A2.pdf			correct. Category "Fully Met"
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	16.67	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	16.67	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**145**	**145**			**150**	**150**
3	**Publicity Band Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							
3.1.1	Relevant Acts, Rules, Forms and other	Not Applicable	0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	documents which are normally accessed by citizens							Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Not Applicable	0	Category Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Partially Met	2.78	1.39	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Not Applicable	0	Category Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Not Applicable	0	Category Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	https://iiitvadodara.ac.in/assets/files/T_P_	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					A2.pdf			
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Met	2.78	0	empty	Not Applicable	0	Category Not Applicable
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in Electronic format	Partially Met	25	12.50	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4.2	Information manual/handbook available in Printed format	Partially Met	25	12.50	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Not Met	0	Category Not Met
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			**131**	**101**		**150**	**100**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	English	Fully Met	14.29	14.29	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	Vernacular/ Local Language	Partially Met	14.29	7.15	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Partially Met	7.15	URLs cited by the Public Authority is correct. Category "Partially Met"
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	28.57	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	7.14	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	https://iiitvado dara.ac.in/ass ets/files/CIC% 20Qtrly%20R eturns%20232 4.pdf URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								"Fully Met"
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Annual Report	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.8	Any other information such as - (a) Citizen's	Not Met	3.57	0	empty	Not Met	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Met
	Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter							
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	14.29	https://iiitvado dara.ac.in/ass ets/files/CIC% 20Qtrly%20R eturns%20232 4.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://iiitvado dara.ac.in/ass ets/files/T_P_ A2.pdf	Fully Met	14.29	https://iiitvado dara.ac.in/ass ets/files/CIC% 20Qtrly%20R eturns%20232 4.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	**Replies to questions asked in the parliament[Section 4(1)(d)(2)]**							
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	Fully Met	28.57	Annexure XXI (Pg No 155) h

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ttps://iiitvadodara.ac.in/assets/files/T_P_A2.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**200**	**161**		**200**	**189**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for	Fully Met	20	20.00	https://iiitvado	Fully Met	20.00	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers				dara.ac.in/assets/files/T_P_A2.pdf			the Public Authority is correct. Category "Fully Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**100**	**100**		**100**	**100**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://iiitvadodara.ac.in/assets/files/T_P_A2.pdf	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ**							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Category Not Met
Total			**50**	**25**		**50**	**25**	
Grand Total			**726**	**623**		**750**	**649**	